



# Beacon Hill Classical Academy

*In Lumine Tuo Videbimus Lumen*

2304 Antonio Avenue  
Camarillo, California, 93010  
www.beaconhillclassical.org  
(805) 441-4037

Applying Parents,

We look forward to serving you and your child in the coming year by providing an exceptional educational experience in the context of a Christian worldview. By God's Grace, this will be the beginning of a blessed relationship in the Lord.

Outlined below, you will find a summary and checklist for the admissions process. Please read carefully before filling out forms.

## Application Process

### \_\_\_\_\_ Step 1: Application

Submit completed application. Make sure that each page is signed when necessary, including dates. Also, if you have other children in the school, parts of the interview process will be expedited, but the application cannot be partially filled out. That is, sections cannot read "See other children." If any of the following pages are not included in the application, or are incomplete, the application will be returned:

- a. application proper
- b. medical release
- c. video/photography release
- d. permission verification for pickup
- e. family-school covenant
- f. current immunization records OR immunization waiver

The following deadlines apply:

February 29—Applications postmarked by this date are considered **early**. The \$50 application fee is waived and preference is given over regular and late applications.

March 31—Applications postmarked by this date are considered **regular**. Preference is given over late applications.

April 1—Applications postmarked after this date are considered **late**. Applications received after this time will be considered on a case-by-case basis.

Mail application and \$50 application fee to:

Beacon Hill Classical Academy  
2304 Antonio Avenue  
Camarillo, CA 93010

### \_\_\_\_\_ Step 2: Current school transfer information (when applicable):

If your child is currently attending another school, please complete and sign the appropriate **Teacher Recommendation Form**. Then, give this to the teacher with a stamped envelope addressed to Beacon Hill Classical Academy, 2304 Antonio Avenue, Camarillo, CA 93010

Please give both the completed and signed **Request for Copies of Records Form** to the appropriate administrator at your child's current school. Be sure to include a stamped envelope addressed to Beacon Hill Classical Academy, 2304 Antonio Avenue, Camarillo, CA 93010 for *each* form if they are going to different people.

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### Step 3: Family Interview

- Once your application is received, BHCA will contact you to schedule a family interview.
- Students applying for Kindergarten will be assessed for school readiness.

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### Step 4: Determination Letter

- Accepted:** Students approved for admission will be notified by letter.
- Waitpool:** If your child meets our admissions requirements but we do not have space in the necessary grade, your child will be placed in a wait pool. The School will select applicants as space becomes available.
- Denied:** Students not approved for admission will be notified by letter with an explanation of the reason for denial.

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### Step 5: Enrollment

- Following notification of acceptance, the applicant's family has two weeks from the date of the notification letter to submit the enrollment agreement and deposit before that child's seat is offered to others.
- Enrollment is completed by submitting a signed **enrollment contract**, along with the ***non-refundable* \$200 Enrollment Deposit (applied towards your child's tuition)**.

Priority for acceptance will be as follows:

- 1) Continuing students
- 2) Siblings of continuing students
- 3) All other applicants



# Beacon Hill Classical Academy

## Application for Admission

2012-2013 Academic year

For Office Use Only	
<b>Pre-Admission</b>	
App w/ Fee Rec'd:	____/____/____
Interview date:	____/____/____
School Forms Rec'd:	____/____/____
<b>Post Admission</b>	
Date of Acceptance:	____/____/____
Acceptance Letter:	____/____/____
Enrollment Fee Rec'd:	____/____/____
Enroll Agreement Rec'd	____/____/____

Applying for Grade \_\_\_\_\_  Full-time  Part-time

Application Date \_\_\_\_\_

### STUDENT INFORMATION

Student's Full Name \_\_\_\_\_ Preferred Name \_\_\_\_\_

(please print name exactly as it should appear on all permanent records)

Male  Female Date of Birth \_\_\_\_\_

Age as of 9/1/11 \_\_\_\_\_ Race \_\_\_\_\_ Citizenship \_\_\_\_\_

If the applicant is not a US citizen, please list on the line below the Visa or Green card type and expiration date.

(Beacon Hill Classical Academy is not authorized to issue I-20 Immigration forms. Applicants who are foreign citizens must already have a Visa or Green card.) \_\_\_\_\_

### PARENT/GUARDIAN INFORMATION

*Please note that if this student is accepted, any parent/guardian listed on this application will receive all correspondence from the School and will be published in the School directory.*

Student lives with (check all that apply):

- Father  Mother
- Stepfather  Stepmother
- Other \_\_\_\_\_  Other \_\_\_\_\_

Check all that apply:

- Father is deceased  Mother is deceased
- Parents are divorced  Parents are separated
- Father has custody  Mother has custody
- Joint custody

#### Student's Primary Residence

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Home Phone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Please check:  Father  Stepfather  
 Grandfather  Guardian

Please check:  Mother  Stepmother  
 Grandmother  Guardian

Please check:  Dr.  Rev.  Mr.

Please check:  Dr.  Mrs.  Ms.

Full Name \_\_\_\_\_ Full Name \_\_\_\_\_

Preferred Name \_\_\_\_\_ Preferred Name \_\_\_\_\_

Cell Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email \_\_\_\_\_ Email \_\_\_\_\_

Occupation/Title \_\_\_\_\_ Occupation/Title \_\_\_\_\_

**PARENT/GUARDIAN INFORMATION**

**(continued)**

Employer \_\_\_\_\_ Employer \_\_\_\_\_  
Work Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Unless you specify otherwise, the following items from above will be included in next year's School directory:  
home address; home, work, and cell phones; and emails. Please write here any items you do not want to be included:

\_\_\_\_\_

**Student's Secondary Residence (if applicable)**

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Home Phone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Please check:  Father  Stepfather Please check:  Mother  Stepmother  
 Grandfather  Guardian  Grandmother  Guardian

Please check:  Dr.  Rev.  Mr. Please check:  Dr.  Mrs.  Ms.

Full Name \_\_\_\_\_ Full Name \_\_\_\_\_

Preferred Name \_\_\_\_\_ Preferred Name \_\_\_\_\_

Cell Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email \_\_\_\_\_ Email \_\_\_\_\_

Occupation/Title \_\_\_\_\_ Occupation/Title \_\_\_\_\_

Employer \_\_\_\_\_ Employer \_\_\_\_\_

Work Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Unless you specify otherwise, the following items from above will be included in next year's School directory:  
home address; home, work, and cell phones; and emails. Please write here any items you do not want to be included:

\_\_\_\_\_

**SIBLING INFORMATION**

Name \_\_\_\_\_ Age \_\_\_\_ Grade \_\_\_\_ School attending \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_ Grade \_\_\_\_ School attending \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_ Grade \_\_\_\_ School attending \_\_\_\_\_

Name \_\_\_\_\_ Age \_\_\_\_ Grade \_\_\_\_ School attending \_\_\_\_\_

Name of siblings or other relatives applying to Beacon Hill Classical Academy this year:

\_\_\_\_\_

### EDUCATION INFORMATION

Please list schools previously attended by this student, starting with the most recent:

School \_\_\_\_\_ For which grades? \_\_\_\_\_

Street Address (if known) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ School Phone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

School \_\_\_\_\_ For which grades? \_\_\_\_\_

Street Address (if known) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ School Phone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

School \_\_\_\_\_ For which grades? \_\_\_\_\_

Street Address (if known) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ School Phone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

### FURTHER QUESTIONS

For the following questions, please explain any "yes" responses on a separate sheet.

- Yes  No To the best of your knowledge, has this student ever used any type of non-prescription/nonmedicinal drugs, alcohol, or tobacco, even if only experimentally?
- Yes  No Has this student ever been in trouble with the law?
- Yes  No Has this student ever been suspended, expelled, or asked to withdraw from any school attended?
- Yes  No Has this student ever been evaluated, or referred for evaluation, for learning disabilities/difficulties?
- Yes  No Is this student currently taking any prescribed medication or following any prescribed or recommended therapy or treatment?
- Yes  No Has this student ever either skipped or repeated a grade? Please specify which grade.

### CHURCH AFFILIATION

Church Name \_\_\_\_\_ Denomination \_\_\_\_\_

Name and Title of Pastor(s) \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Church Phone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

- Members  Frequent attenders  Infrequent attenders  We are not affiliated with any church.
- This information pertains to both parents  This information pertains to only one parent (circle: father or mother)

**OTHER INFORMATION**

We first learned of Beacon Hill Classical Academy through:

- Board members     Friends     Minister     Church Bulletin Board     Newspaper, Magazine, Radio  
 Telephone Book     Internet

The factors most influencing us to apply to Beacon Hill Classical Academy are:

- Location     Christian Philosophy     Classical Curriculum  
 Dissatisfaction with current school     Recommendation of a BHCA family  
 Desire to attend private school     Home-to-School program  
 Other \_\_\_\_\_  
\_\_\_\_\_

***Non-Discrimination Policy***

Beacon Hill Classical Academy admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally made available to students at the school. Beacon Hill Classical Academy does not discriminate on the basis of race, color, national and ethnic origin in the administration of its educational and admissions policies, scholarship programs, or athletic and other school-administered programs.

*We affirm that the above information is accurate to the best of my knowledge.*

\_\_\_\_\_  
Father or Legal Guardian's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mother or Legal Guardian's Signature

\_\_\_\_\_  
Date

## 2012-2013 MEDICAL RELEASE

*Permission is granted for the below-named student to be given appropriate medical care in the case of an emergency or life-threatening situation when circumstances are such that it is impractical or unreasonable to obtain my consent (However, I understand that the school will contact me as soon thereafter as is reasonable). In such cases, I will assume responsibility for the cost of those related emergency medical services.*

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Birth Date

\_\_\_\_\_  
Signature of Parent/Guardian (any copy is as valid as original)

\_\_\_\_\_  
Date

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Mother's Name \_\_\_\_\_ Cell \_\_\_\_\_

Father's Name \_\_\_\_\_ Cell \_\_\_\_\_

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Other Emergency Contacts (Please list in order person to be contacted. Every attempt will be made to contact parents first)

1. Emergency Contact \_\_\_\_\_ Phone \_\_\_\_\_

Relationship to Student \_\_\_\_\_

2. Emergency Contact \_\_\_\_\_ Phone \_\_\_\_\_

Relationship to Student \_\_\_\_\_

3. Emergency Contact \_\_\_\_\_ Phone \_\_\_\_\_

Relationship to Student \_\_\_\_\_

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Insurance Carrier \_\_\_\_\_ Group Number \_\_\_\_\_

Family Physician \_\_\_\_\_ Phone \_\_\_\_\_

Dentist \_\_\_\_\_ Phone \_\_\_\_\_

Last Tetanus Booster \_\_\_\_\_

Allergies to  
Drugs/Food \_\_\_\_\_

\*\*Any Special Medications \_\_\_\_\_

\*\* For assistance with prescription medications, parent must provide a signed note and medication in original container with student's name, date and directions on the label. See handbook for more information.

## 2012-2013 MEDIATION AND BINDING ARBITRATION AGREEMENT

At Beacon Hill Classical Academy, we as Christians believe that the Bible commands us to make every effort to live at peace and to resolve disputes with each other in private or within the Christian community in conformity with the biblical injunctions of 1 Corinthians 6:1-8, Matthew 5:23-24 and Matthew 18:15-20. Therefore the parties (Beacon Hill Classical Academy and the parents or guardians of enrollees in Beacon Hill Classical Academy) agree that any claim or dispute arising out of, or related in any way to, any aspect of the relationship between Beacon Hill Classical Academy and its students and/or their families, including claims under federal, state, and local statutory or common law, the law of contract and law of tort shall be settled by biblically-based mediation, and, if necessary, binding arbitration.

If resolution of any dispute and reconciliation do not result from mediation, the matter shall then be submitted to a panel of three independent and objective arbitrators for binding arbitration. Each party to the agreement shall have the right to select one arbitrator (unless the parties mutually agree to the use of only one arbitrator). The two arbitrators selected by the parties shall jointly select the neutral third arbitrator. If there is an impasse in the selection of the third arbitrator, the Institute for Christian Conciliation division of Peacemakers Ministries of Billings, Montana [(406) 256-1583] shall be asked to provide the name of a qualified person who will serve in that capacity. The mediation and arbitration process shall be conducted in accordance with the "Rules of Procedure for Christian Conciliation" contained in the Peacemaker Ministries booklet, *Guidelines for Christian Conciliation*.

The parties to this contract agree that these methods shall be the *sole remedy* for any controversy or claim arising out of the relationship between Beacon Hill Classical Academy and its students and/or their families, or this agreement and *expressly waive* their right to file a lawsuit against one another in any civil court for such disputes, except to enforce a legally binding arbitration decision.

The parties to this agreement have had an opportunity to consult legal counsel before signing this agreement.

\_\_\_\_\_  
Father or Legal Guardian's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mother or Legal Guardian's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Designee for BHCA

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

## 2012-2013 VIDEO/PHOTOGRAPHY RELEASE

I understand that during my child's participation in programs and events associated with Beacon Hill Classical Academy, there is the possibility that my child will be photographed or videotaped. I hereby authorize and give full consent to Beacon Hill Classical Academy to publish and copyright all photographs/videos in which my child appears. I further agree that Beacon Hill Classical Academy may transfer or use these photographs in and for classroom decorations, school brochures, newsletter, advertising, posters, displays, slide shows, videotapes, catalogs, CD-ROMs, and like publications, literature, Beacon Hill Classical Academy website, or materials without limitation or reservations.

I hereby acknowledge that I have been informed and give consent that through my child's participation with Beacon Hill Classical Academy, he/she may be photographed or videotaped. I affirm that I have the legal right to issue such consent.

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Print Student's Name

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Father or Legal Guardian's Signature

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Date

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Mother or Legal Guardian's Signature

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Date

## 2012-2013 PERMISSION VERIFICATION FOR PICKUP

Print name of student \_\_\_\_\_

*This form must be submitted for every student every year, even if parent has multiple children in the school. A copy of the same form is sufficient.*

*My child will be picked up by one of the people below (please print):*

Name	Phone Number	Relationship to child

*In the case that one of these people cannot pick up my child, I understand that I must contact the school directly to let them know who is going to pick them up.*

\_\_\_\_\_  
Father or Legal Guardian's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mother or Legal Guardian's Signature

\_\_\_\_\_  
Date

## 2012-2013 FAMILY-SCHOOL COVENANT

### 1. Doctrine and Policy

We affirm that we have read and understand the school's doctrinal statement and handbook. We affirm that we are willing to place our children under such a philosophy and creed, and that we will abide by all the guidelines in the handbook. We understand that if we are admitted and enroll, we are financially responsible for one full year's tuition (exceptions being only those outlined in the handbook).

### 2. Parental Authority

We affirm that we (parents) have been given authority and responsibility for bringing up our child in the Lord, which also includes their formal education. We affirm that the father (when a member of the household) is the head of the household, and is responsible for all the child's well-being and development (Ephesians 6:4). Consequently, we affirm the need for the father to be aware and involved in our student's progress, so as to exercise a faithful headship over the matter at every point.

### 3. *In Loco Parentis*

We affirm that we are placing our student for the 2011-2012 school year under the authority of Beacon Hill Classical Academy for purposes of discipleship (Latin—*discere* “to learn”). In matters of discipline and academics, I am committing to support the teachers and administration and will direct my child to submit to their authority.

### 4. Christian Conduct and Communication

We affirm that we will conduct ourselves in a Christian manner toward the faculty and staff of Beacon Hill Classical Academy and the other Beacon Hill families. We intend to use our words for the building up of others, and not for tearing down. We intend to avoid gossip, slander and wrongful complaining.

a. Gossip is defined as any form of communication, true or untrue, that does not have a good purpose. It harms the reputation of others unnecessarily.

b. Slander is defined as any form of communication that wrongly attacks the character of others.

c. Wrongful complaining is defined as any form of communication that seeks to spread discontent instead of helping a matter.

If we have a matter against another Christian, whether faculty, staff or family member, we will speak to them directly if necessarily. In sum, we will seek to resolve conflict instead of furthering it, and to live in Christian unity rather than discord.

### 5. Academic Rigor

We affirm that quality Christian education is often rigorous, and even strenuous at times. We intend to encourage our student to persevere rather than despair, quit, or complain. We also affirm that Beacon Hill's mastery philosophy (see handbook) may require that my student repeat a particular subject at the same level, and that the headmaster makes the final determination in such matters.

## 6. Volunteer Hours

Understanding that the Academy relies heavily on volunteer efforts to fulfill its mission, we affirm that we will work with the faculty and administration to find tasks in which we can be useful.

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Father or Guardian

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Date

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Mother or Guardian

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Date

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School Representative

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Date

## Immunization Waiver (optional)

(Only submit if opting to waive. Otherwise, current immunization records must be submitted with application.)

*I agree to hold harmless Beacon Hill Classical Academy in the event of any possible illness or injury resulting from waiving or delaying my immunization requirement.*

Reason:

- Allergy to eggs
  - Contrary to beliefs
  - Other: Explain \_\_\_\_\_
- 
- 

Are you waiving all immunization requirements? Yes / No

If no, which immunization requirement are you waiving?

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date